

S.K.R GDC LIBRARY RULES

- 1. Library remains open from 9am to 5.30 pm throughout the Working days***
- 2. Every person who enters the library will sign the visitor register.***
- 3. Readers are not allowed to borrow books on the card of another reader.***
- 4. Deposit your personal belongings at the property counter.***
- 5. Outgoing publications will have to be shown to the person on duty at the gate.***
- 6. In case of lost book/library card it should be reported immediately in writing to the librarian.***
- 7. The marking and defacing of any publication is strictly forbidden.***
- 8. Eatables and drinks are not allowed in the library premises.***
- 9. Switch off Mobile phones or to keep on silent mode in the library premises.***
- 10. All readers are required to maintain discipline in the library.***
- 11. Library staff is not responsible for reader's personal books.***
- 12. Outsiders are allowed to use the library with the principal's permission***
